

MEMORANDUM FOR: Comptroller

REFERENCE : Memorandum dated 27 June 1957 to you from
Chief, WH Support, Same Subject.

a. That paragraph II Funding Programs be revised to read as follows (additions underscored - deletions lined out):

Funding Programs will follow the Mission concept used in the Operational Program. For each country, funds will be programmed for Mission I (Field Station Support); Mission II (FI/CI Activities); Mission III (cold war and PP Activities); ^{however, Projects under} Mission II and Mission III ^{having an ad} ~~programs will~~ show separate amounts for (1) each large subsidy project; ~~and each administrative plan and~~ (2) each proprietary project; and (3) each individual project in excess of \$100,000; and (4) all other. For Headquarters, funds will be programmed for Support Unvouchered; Support Vouchered; and Area-wide Missions II and III, as applicable, with the latter broken down as stated above. ~~This arrangement will mean fewer, but larger accounts than heretofore. This simplification should~~

~~SECRET~~*the information of the Budget Division***CONFIDENTIAL**

~~result-in-a-more-efficient-use-of-the-Division's-funds with-less-paper-adjustments."~~

b. That paragraph III Allotments be revised to read as follows (additions underscored - deletions lined out):

"III. ALLOTMENTS

Requests for allotments from the Budget Division and Field Allotment Advices will conform to the pattern proposed for Funding Programs. Each request for an allotment for Missions II and III, ^{those relating to projects having} excluding ^{large subsidy} ~~Administrative plans~~ projects, proprietary projects, and projects in excess of \$100,000, shall ^{be supported} include a schedule showing ^{individual} the projects covered by the request. ^{and amounts} ~~This~~ ^{schedule} request should show the amount of each approved project and the amount requested for the project ~~for the fiscal year, broken down between that which will be retained at headquarters and that to be made available to the field.~~ (See Para. II) Stations and Bases will receive allotments for Missions I, II, and III, ^{and} ~~for the~~ latter two groups separate allotments shall be made for each proprietary project, ^{requiring an administrative plan} ~~each large subsidy project, each individual project in excess of \$100,000, and all other.~~ ~~The allotments for Missions II and III combined will represent a financial plan.~~ The Chief of Station shall have authority to incur obligations for Missions II and III in an amount not in excess of the respective allotments for the period provided (1) that the amount of obligations incurred for

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the "all other"
any one project approved under Mission II ^{*allotment*} shall not exceed
the amount available to the field for the fiscal year by
an amount in excess of \$1500.00 or 15 percent of the project,
whichever is the lower, and (2) that the amount of obliga-
tions incurred for any one project approved under Mission III
shall not exceed the amount available to the field for the
fiscal year for that project. ^{*project*} A cost number will be assigned
by the Budget Division to each project approved under Missions
II and III. This arrangement will mean fewer allotment
accounts than heretofore and should result in a more efficient
use of the Division's funds with less paper adjustments. ^{*To*}
~~provide-more-managerial-flexibility-in-planning-operations~~
~~within-the-financial-plan,-Chiefs-of-Stations-and-Bases~~
~~will-be-authorized-to-make-off-set-adjustments-between-the~~
~~allotments.~~ A simplified allotment system with greater
responsibility on the allottee are features being considered
in the Improved Financial Management Program."

c. That paragraphs V.B.1. and 2 of reference be deleted and
a new paragraph V.B.1. reading as follows be substituted therefor:

"Para. V.B. Field

The The WH Division shall advise each station of the amount
approved for each project and the amount of the approval available
for obligation in the field for the current fiscal year. The
station shall maintain an Obligation Authority Record as pre-
scribed by [REDACTED] for each project and shall record thereon
the amount of the project approval made available to the field
for the fiscal year 2001/05/17 authority.

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These records will be maintained in the field and will not be forwarded to headquarters."

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